



TOWN OF GROVELAND

2011 JUL 27 PM 2:30

TOWN CLERK
RECEIVED/POSTED

MEETING NOTICE
(MGL Chapter 30A, Sections 18-25)

**COMMITTEE OR
CONVENING BODY:**

Board of Selectmen

MEETING PLACE:

Selectmen's Conference Room
Town Hall – 183 Main Street, Groveland, MA

**DATE & TIME OF
MEETING:**

Monday, August 1, 2011 @ 6:15 P.M.

AGENDA ITEMS:

Appointment John F. Dalton as firefighter

6:15 P.M. - Claire Walsh re notice from State regarding
Light fixtures on the new bridge (see copies attached)

Approve Minutes – July 18, 2011 & Open & Executive Sessions

Approve Weekly Warrants

Approve Property Use Permits, if any

Bagnall Building project vendor approvals by Chairman, if any

Review Correspondence, take action if necessary

Old business:

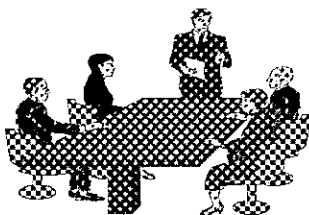
- (1) Resume discussion on unbalanced budget & whether hours will be needed to be cut to balance same
- (2) Review job description prepared by town counsel-fire chief position;
- (3) Review draft contract prepared by town counsel

Executive Session-MGL Ch. 30A, §21(a) (3) to discuss strategy with respect to collective bargaining

Signed:

Date: July 27, 2011

All meeting notices must be time stamped and filed in the Town Clerk's Office and posted 48 hours prior to the meeting (excluding Saturdays, Sundays and all Holidays).



**BOARD OF SELECTMEN
AGENDA**

August 1, 2011

**6:15 P.M - Call meeting to order
All stand for Pledge of Allegiance**

Approve Minutes: July 18, 2011-Open & Executive

Approve Warrants:

PW # 12-04	\$ 134,057.86
DW #12-02A	\$ 22,890.74
BW #12-03	\$1,072,539.77

NEEDS ATTENTION

- 1) Please appoint John F. Dalton as firefighter effective immediately through June 30, 2012
- 2) Please Sign Property Use Permits on table, if any
- 3) Chairman to sign Bagnall Building Vendor Approvals, if any
- 4) Please see attached resignation of Joyce Mitchell as a member of the Council on Aging. Please appoint Frank Sadowski, 206 Diane Circle to fill the remainder of Ms. Mitchell's term effective immediately through June 30, 2012.
- 5) See attached email from Chief Kirmelewicz notifying us of the resignation of Christopher Sargent as Reserve Officer and ACO. Chief Kirmelewicz requests you appoint Reserve Dispatcher Joshua Sindoni as Reserve Officer and Assistant ACO effective immediately.
- 6) Old Business:
 - 1) Resume discussion on unbalanced budget & whether hours will be needed to be cut to balance same
 - 2) Review job description prepared by town counsel-fire chief position;
 - 3) Review draft contract prepared by town counsel
- 7) Executive Session-MGL Ch. 30A, §21(a) (3) to discuss strategy with respect to collective bargaining

AGENDA APPOINTMENTS

6:15 PM – Claire Walsh – see attached communication received from State regarding change of type of lights for the new bridge

Next Meeting: Monday, August 15, 2011 @ 6:15 P.M.

MINUTES
BOARD OF SELECTMEN
AUGUST 1, 2011

Meeting called to order at 6:20 P.M.

Present Donald N. Greaney, William H. Darke and Chairman Elizabeth A. Gorski

Minutes

Moved Greaney, seconded Gorski, and it was

VOTED: To accept the Minutes of July 18, 2011 Open & Executive Sessions, as presented.

GREANEY, GORSKI – “AYE”; DARKE – “ABSTAIN” (absent July 18)

Warrants

Moved Darke, seconded Greaney, and it was

VOTED: To approve Payroll Warrant #12-04.

GREANEY, DARKE – “AYE”; GORSKI – “ABSTAIN”

Moved Darke, seconded Greaney, and it was

VOTED: To approve Deduction Warrant #12-02A and Bill Warrant #12-03.

Luminiers for Bridge

Historic Society member Claire Walsh informed the Board that she had received an email from Mass Highway informing the town that the original lighting chosen for the bridge and which is currently located in Elm Park has been discontinued. Claire presented the Board with pictures of the current fixtures and copies of lanterns the State is suggesting for replacements. Claire told the Board she felt the K601 Empress from King Luminaire was the best match to the light fixtures in Elm Park and the Selectmen agreed and authorized Claire to respond to Ma Highway and inform them of the town's choice.

Appointments

Moved Gorski, seconded Darke, and it was unanimously

VOTED: To appoint John F. Dalton as an on-call firefighter, said appointment effective immediately through June 30, 2012.

Moved Darke, seconded Greaney, and it was unanimously

VOTED: To appoint Frank Sadowski, 206 Diane Circle, to fill the unexpired term of Joyce Mitchell, said appointment effective immediately through June 30, 2012.

Moved Greaney, seconded Darke, and it was unanimously

VOTED: To appoint Joshua Sindoni as Reserve Office and Assistant Animal Control Officer, said appointment effective immediately through June 30, 2012.

Property Use Permit

The Board reviewed and signed Property Use Permits for Fall Baseball, Council on Aging and Library.

Emergency Response Plan

Chairman Gorski noted that the emergency response plan the Chief of Police has put into place appears to be working. Selectman Greaney commented that the EMD system will go into 911 and if the call is for a medical it would go right to ambulance, then if they have an issue the ambulance would call for fire; that a meeting at the Police Department with N.E. EMS informed those attending that the only response Groveland would have to give would be first responder; that they did not understand why the town was giving the response they had been with fire responding to all medical calls. The Board asked their Assistant to place this issue on an agenda in December so they review how it is working out. Chairman Gorski stated she is sure there is a way to make this work without overspending the budgets.

Old Business

Selectmen briefly discussed whether reductions in hours will be needed to balance the budget. Finance Director Labrecque informed the Board that the State is going to give Groveland another \$45,000 due to an unanticipated increase in State revenue; that the town received an additional \$7,000 from the State for land they own in town and that Pentucket's assessment should be lowered by \$5,000 because of additional funds the school will receive. Labrecque told the Board that this extra funding will balance out the budget and if they still want to pursue cuts it will be due to management decisions, not budgetary.

Selectman Greaney responded that the work load is not there for several offices in town hall and Chairman Gorski stated she did not think the cuts will impact us. Labrecque told the Board if they make the cuts they originally suggested the employees will leave the town's employment; that he was willing to have one position's hours reduced to 15 if that employee picked up the reduced hours by filling the new position at the Library. Selectman Darke asked the Board's Assistant to request the Library Trustees meet with the Board to discuss the library extra hours. Chairman Gorski mentioned that the Health Inspectors hours have been reduced from 37 to 15 due to there not being a lot of construction going on and the work load not being there.

Selectmen reviewed the job description drafted by Town Counsel for the Fire Chief position. Selectman Darke suggested they keep the position the same as it's been until such time as the current Chief retires because to lower the hours would make the Chief ineligible for health insurance. Darke stated that regardless how it came about we should keep it benefit eligible; that he personally believes for the remaining time the current Chief is here Darke does not have a problem letting him remain on the town insurance plan; that the position should continue as 20 hours per week with 75% of health insurance paid by the town.

Executive Session

Moved Greaney, seconded Gorski, and it was

VOTED: To enter into Executive Session in accordance with the provisions of MGL Chapter 30A, Section 21(a) (3) for the purpose of discussing strategy with respect to collective bargaining with the police union; Chairman Gorski declaring that holding discussion in open session may have a detrimental effect on the negotiating position of the town.

Greaney, Darke – “Aye”; Gorski – “Abstain”

Executive Session was entered at 7:15 p.m. and closed at 7:59 p.m. The Board announced it will return to Open Session at the close of Executive Session for the sole purpose of adjournment. A copy of the Executive Session Minutes are on file in a separate binder in the Administrative Assistant's Office.

Adjournment

Moved Greaney, seconded Gorski, and it was

VOTED: To adjourn.

Adjourned at 7:59 P.M.

Respectfully submitted,

Nancy Lewandowski
Administrative Assistant